



**ATTENDANCE:**

Name	Attended	Name	Attended	Name	Attended
Maria Imp <i>President</i>	X	Michael Karolewicz	X	Alan Aleksandrowicz <i>Treasurer</i>	X
Annemarie Vitas-Oklobdzija <i>Secretary</i>	X	Terrence Berres	X	Doris Weber <i>Vice-President</i>	X
Judith Williams-Killackey	X	Annalee Bennin School <i>District Administrator</i>	X	Ald. Michelle Eichmann <i>Aldermanic Representative</i>	X

**Also Attended:** Jennifer Loeffel, Assistant Library Director

**Call to Order:** President M. Imp called the Franklin Public Library Board meeting to order and performed roll call at 6:00 p.m.

**Public Comment/Visitors:** None

**Approval of the Minutes from the Regular Meeting of the Library Board of Trustees, March 25, 2024:** M. Karolewicz motioned to approve with correction of next Library Board meeting on April 22; seconded by A. Aleksandrowicz. Motion passed.

**Finance Committee:**

**Approval of Vouchers and Invoices for Fund 15-**Motion to approve invoices in the amount of \$13,690.25 by A. Vitas-Oklobdzija; seconded by M. Eichmann. Motion passed.

**Approval of Vouchers and Invoices for Fund 16-**Motion to approve invoices in the amount of \$3,730.88 by A. Vitas-Oklobdzija; seconded by A. Bennin. Motion passed.

**Treasurer’s Report-** A. Aleksandrowicz

The February report represents 24.86% of the year.

**FUND 15**

Total Revenue is 95.09% of the budget. Total expenditures are 23.55% of the budget.

**FUND 16**

Total Revenue is 23.87% of the budget. Total expenditures are 30.23% of the budget.

Cash Register Report is perfect as expected.

**BUSINESS:**

**Approval of Reappointment of Annemarie Vitas-Oklobdzija to the Franklin Public Library Foundation:** J. Williams-Killackey motioned to approve; seconded by M. Eichmann. Motion passed.

**Update on Q1 Action Plan Progress:** Most goals are being met in a timely manner.

**Approval of a Budget Amendment to the 2024 Library Budget, Moving \$2,500 from 16.0511.5499 – Unrestricted Contingency to Fund 16.0511.5299 – Sundry Contractors for Strategic Planning Contractor Services by Arndt**

**Consulting, LLC, To Better Reflect Usage of the Funds:** A. Vitas-Oklobdzija motioned to approve; seconded by M. Karolewicz. Motion passed.

**Discussion and Approval of a Budget Amendment to the 2024 Library Budget, Moving \$1,000 from Fund 16 Fund Balance to Fund 16 G.L. #16.0511.5734 - Volunteer Recognition for Expenses Related to Strategic Planning:** A. Vitas-Oklobdzija motioned to approve; seconded by D. Weber. Motion passed.

**Discussion and Action on Gift Acceptance Policy:** M. Karolewicz motioned to adopt policy with change of \$250 minimum dollar amount to notify Library Board of reception; A. Vitas-Oklobdzija seconded. Motion passed.

#### **OLD BUSINESS:**

**Policy Review - Material Selection Policy:** M. Karolewicz motioned to reaffirm policy; seconded by M. Imp. Motion passed.

#### **COMMITTEE REPORTS:**

**Update on Past or Upcoming Council Actions Relating to the Library:** Nothing to report.

**Update on Update on Franklin Public Schools Matters Relating to the Library:** The schools are updating their book selection policy.

**Report of the President:** Nothing to report.

**Monthly Report of the Library Director and FPL at a Glance:** Roof is leaking, Joe will repair when weather is better. Aspen training is ongoing. Minor telephone issues have been addressed.

#### **Upcoming Meetings:**

Strategic Planning Committee Meeting: April 23, 2024 at 5:30pm in Fadrow Meeting Room

Finance Committee Meeting: TBD in Sievert Conference Room

Building & Grounds Committee Meeting: TBD in Sievert Conference Room

Regular Library Board of Trustees Meeting: May 20, 2024 at 6pm in Sievert Conference Room

**Adjourn:** A. Vitas-Oklobdzija made a motion to adjourn the meeting at 6:56pm. M. Karolewicz seconded. Motion passed.

Respectfully submitted, Annemarie Vitas-Oklobdzija, Library Board Secretary